

## St. Edward School Technology Acceptable Use Policy

### ST. EDWARD SCHOOL ACCEPTABLE USE POLICY (AUP)

It is important that parents and students read, discuss and understand the policies listed below concerning the use of computers, internet and social media. St. Edward School partners with parents to ensure the physical and emotional safety of all students and to monitor behavior that negatively affects students or reflects poorly on the values of our school. We ask parents to support this policy, review it with their child and monitor technology usage.

At St. Edward School, we strive to instill values that students carry with them *at all times*. Students are expected to follow this policy both in and out of school.

#### Responsibility of Students:

Failure to abide by student responsibilities will result in consequences which may result in student's loss of all computer privileges for the remainder of the academic year and possible expulsion from school.

- On school computers, only use BING or GOOGLE as search engines. The school subscribes to BING for schools which offers filtered searching, providing a safer experience for our students.
- Follow St. Edward School's instruction as to appropriate use of technology and the internet.
- Use SES technology equipment carefully, and with respect.
- Immediately tell a teacher if an inappropriate site is accessed accidentally. Internet use will be monitored, so failure to report will be assumed to indicate intentional access.
- Use the Internet ONLY for educational activities including research and exchange of educational information.
- Understand that a person's password is his/her personal property and should not be used – or even known by anyone else.
- The internet and social media is St. Edward School's connection with the world. Be a good representative of St. Edward School to the world.
- While working on a group project in school, any "back-channeling" or "in-app chats" must be appropriate and related to the project being work on.
- When online or on social media, refrain from the use of the following: bullying, intimidation, foul language, sexually explicit language or images, the use of threats of physical harm, sexual or other harassment, stalking, forgery, fraud, generally offensive conduct, or any criminal activity.
- Any bragging about "exploits" on the internet or in the use of SES technology will be assumed to be truthful and the student will have technology use suspended or limited.
- Electronic devices may not be used on campus by students unless under direct supervision of a teacher. No cell phone use in aftercare is allowed. If students carry a device, it must be put away in backpack, and turned off while students are in school, aftercare or in any after school activities. *The school will not be responsible for any personal electronic devices.*

Your signature and that of your child will indicate your agreement with the statements above.

*We understand the rules and guidelines contained in this policy concerning appropriate and acceptable use of technology. We also understand the restrictions as outlined in this policy and the importance of adhering to them.*

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_